

MARKETING CONFIRMATION

By signing and completing this document you are agreeing to our Terms of Business and for Newton Huxley to carry out any additional works you have requested in addition to our letting and/or management services.

Property Information

Address:

Postcode:

Letting Type: ☐ Furnished ☐ Unfurnished

Date Available:

Letting Term:

Landlord Information

LANDLORD 1

Full Name: (as it appears on your passport)

Address: (must be different from the property)

Contact Number:

Email Address:

Overseas Landlord: ☐ YES ☐ NO (if yes, you must complete an NRL1 form)

LANDLORD 2

Full Name: (as it appears on your passport)

Address: (must be different from the property)

Contact Number:

Email Address:

Overseas Landlord: ☐ YES ☐ NO (if yes, you must complete an NRL1 form)

Bank Details

Account Name:

Account Number:

Sort Code:

Service Required

Tenant Find Only: (payable upfront) **8% + VAT**

Rent Collection: (payable monthly) **10% + VAT**

Fully Managed: (payable monthly) **12.5% + VAT**

Tenancy Set Up Fee: £300.00 + VAT (applicable to all services above, this covers the cost of tenant referencing, ID checks, Right to Rents, service of legal documentation and executing the tenancy agreement)

Tenant find only fees are applied every 12 months and calculated as a percentage against 12 months' rent. Tenant Find only fees are payable as long as a tenant introduced by Newton Huxley occupies your property.

Additional Services Required

		Yes	No
Deposit Registration with DPS	£99.00 + VAT		
Annual Gas Safety Certificate	£125.00 + VAT		
Electrical Installation Condition Report	£250.00 + VAT		
Energy Performance Certificate	£125.00 + VAT		
Smoke OR Carbon Monoxide Alarm Installation	£75.00 + VAT		
Rent Guarantee and Legal Protection	2.5% + VAT		
Inventory	Quote		
Professional Clean	Quote		

I/ we the landlord(s) confirm order of the above services and that the terms of business have been reviewed and agreed to. I/we wish to proceed with letting the above named property on this basis.

Name: _____ Signature: _____
Date: _____

Name: _____ Signature: _____
Date: _____